

A GUIDE TO REQUIRED INSPECTIONS

TOWN OF WEST WARWICK

* This office requires 24 hour notice (822-9222) for inspections. When requesting an inspection provide all permit numbers, addresses and contact numbers. Construction/Work cannot proceed to next level unless inspections have been approved. All address numbers including new construction/vacant lots must be clearly visible from the street before inspections can be done. **A copy of the approved plans must be available at job site**

Notify this office when work is to begin

POST ALL PERMITS at job site where they can be seen from the front of the building/street.

1. Erosion control measures in place prior to site development, and maintained through project completion.
2. Base Flood Elevation Certificate [BFE and FFE] where required before building permit issuance.
3. Excavation layout, footings and reinforcement, setback inspection, bottom of hole
4. Foundation wall forms and reinforcement, retaining wall
5. Through the Town Engineer's Office, **827-9017**, a Road Opening Permit must be obtained prior to any work within a Town right-of-way (e.g. curb cuts or realignments, utility trenches)
6. Backfill, damp-proofing and foundation insulation
7. Underground plumbing, underground electrical, sewer connections, water, and gas connections
8. Water main chlorination, pressure, depth, water samples and water service
9. Pre slab and reinforcement
10. Masonry (chimney, fireplace – rough), grout inspections, in conjunction with the special inspection to be conducted by the engineer of record.
11. Bar joists, decking and welding – **special inspection by engineer of record and certified welding inspector**
12. Roof sheathing/side wall sheathing
13. Intermediates: rough plumbing, rough electrical, mechanical duct work, rough fire for smoke detector location/alarm systems/sprinkler water meter connection inspection. [The electrical inspector **DOES NOT INSPECT** smoke detectors, contractor needs to contact the fire department at 822-9241 for the inspection]
14. Rough frame, interior and exterior
15. Insulation
16. Drywall
17. Suspended ceiling grid fixtures
18. Finals: electrical, plumbing, signed sewer permit, mechanical, fire department, Town Engineer (where required), Planning Board Requirements (where required)
19. Other inspections as may be deemed necessary
20. Notify this office when work is completed
Ensure removal and disposal of erosion controls from item No. 1 above; site cleanup, and affected offsite cleanup.
21. Building final – Return Building Permit Card
22. Letter of completion to specifications by the architect or the engineer of record submitted to the Building Office prior to the issuance of a Certificate of occupancy.
23. Sewer Dept. & Kent County Water must have as-built
24. Certificate of Occupancy will be issued after the Final Inspection is approved.

This inspection office will leave notice of inspection.

www.westwarwickri.org

A signed copy of this guide is required as part of the application.

Received by: _____ Date: _____