

Town of West Warwick

Municipal Budget

Fiscal Year 2015 – 2016



Financial Town Meeting

May 19, 2015

West Warwick High School Auditorium

All Day Referendum

Thursday, May 21, 2015



WEST WARWICK

A New Vision for a New Century *Rhode Island*

Financial Transparency Portal

In an effort to provide the community with access to the Town of West Warwick's financial data, a Financial Transparency Portal has been created for users to view financial data based on previous and current budgets. Information is included for the FY2012, FY2013, and FY2014 budgets and actuals, as well as the FY2015 budget and the FY2016 Proposed Budget. Users can view the data and drill down to detailed expenses/revenues or view the information at the highest level. Users can also download the data into an Excel spreadsheet. Below are some sample screenshots.

The Town also produces and distributes the budget electronically via the Town's website. Online, you can find electronic copies of the current and historic Annual Budgets, Annual Financial Reports, Pension Fund Reports and more. Please visit the Finance Department page on the Town's website, www.westwarwickri.org, for more information.

Tips on Using the Town's Financial Transparency Portal

- The portal allows you to explore budget and historical finances in a simple graphical user interface. The main view includes a chart or graph, a legend and various controls to view expenses by departments out of various funds.
- You can access the portal by navigating to <https://westwarwickri.opengov.com/transparency>.
- You'll notice the title of the chart or graph you are viewing on top along with the account type selector. You can use the filter to see the data that is of most interest to you.
- To focus on specific data - like a fund, department, expense type, or any combination - look to the left and use the menu on the side panel. These selectors allow you to specify exactly what breakdown you want the graph or table to represent. When you select "Filtered By" the data filter pops up and allows you to turn on or turn off selected filters for that category - funds, departments, expense type.
- Keep in mind that some departments or expenses only receive funds from specific funds - if the department or expense is not funded from a particular fund, it will be grayed out.
- There are five different types of visual representations of the data - an area graph, an area graph by percentage, a line graph, a pie chart and a table. You can change your view at any time by simply selecting the different type of representation. The data will automatically convert. These functions are on the top right.
- You can also download the data into a .csv spreadsheet or a .png image.
- You can share the data, in any view, on a social network or by email.
- The Town of West Warwick's main fund is the General Fund. The General Fund includes all the Town's departments such as the Town Manager's Office, Town Council, Human Resources, Finance, General Government, Police, Fire, Public Works, Parks and Recreation Department, Public Library, Senior Center, etc, as well as Debt Service and Capital.
- Some expenditures or revenues do not track year to year. For example, there may be expenditure for a specific item in previous years that the Town no longer uses. These expenditure categories will only be visible for the years they were used. After that, they will be zeroed out.

Town of West Warwick
Fiscal Year 2015-2016 Budget

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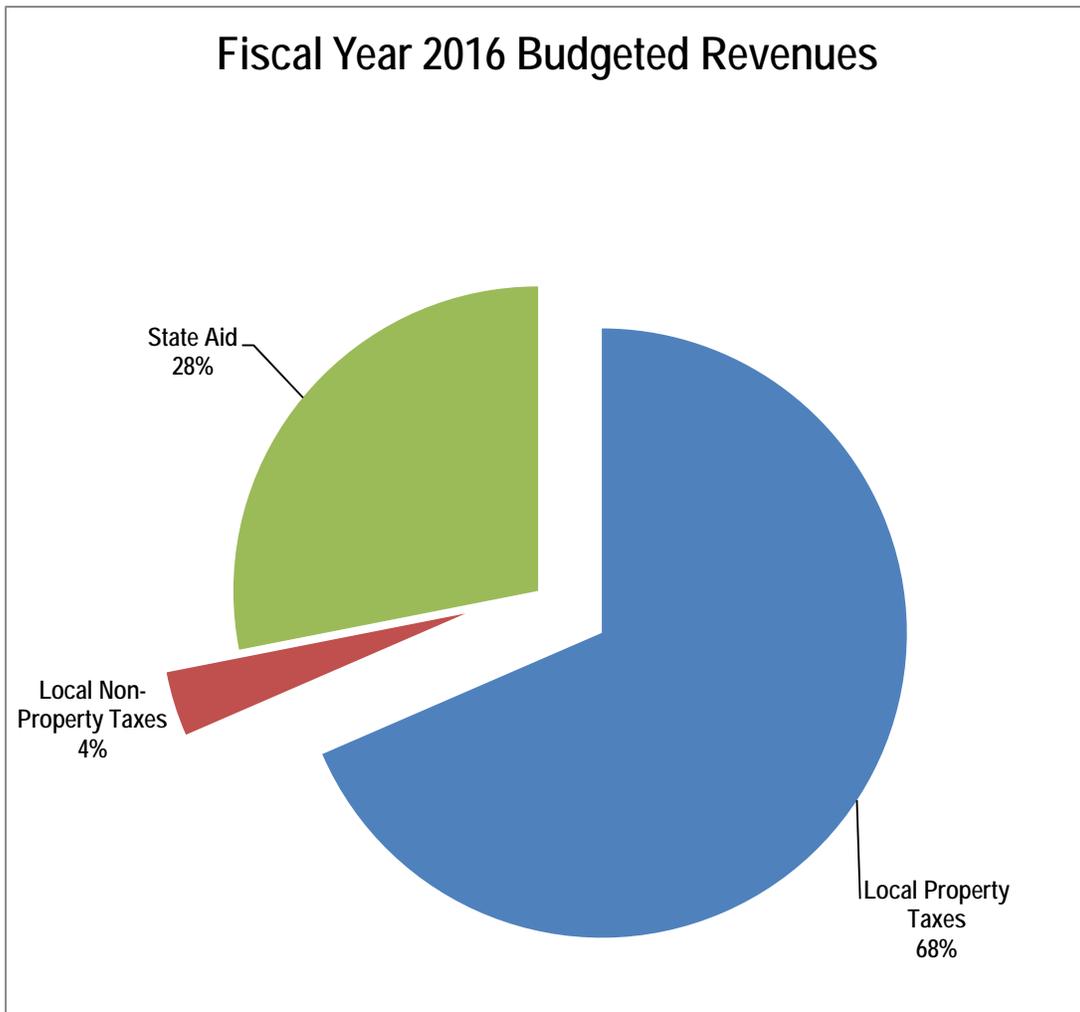
Town of West Warwick
Fiscal Year 2015-2016 Budget Summary

	FY 2015		FY 2016			FY 2016 Five Year Plan
	Adopted	Thru 2/28/15	Department	Manager	Council	
MUNICIPAL EXPENSES						
1030 Town Manager	322,565	180,579	225,000	225,000	225,000	213,251
1035 Town Planner	91,725	39,416	116,565	116,565	116,565	86,908
1040 Human Resources	-	3,932	108,460	108,460	108,460	88,951
1050 Town Council	50,000	30,067	50,000	50,000	59,550	49,759
1060 Town Clerk	259,589	150,096	259,547	259,547	249,997	250,133
1065 Board of Canvassers	87,105	70,067	69,661	69,661	69,661	84,739
1070 Legal	302,500	89,209	302,500	302,500	277,500	282,500
1080 EMA	8,350	2,657	8,350	8,350	8,350	5,501
1085 Town Sergeant	700	350	700	700	700	800
1090 General Government	12,486,387	9,116,881	14,132,062	14,132,062	14,332,062	15,251,030
1100 Finance	317,341	184,403	332,300	332,300	332,300	361,549
1110 Tax Collector	227,988	161,848	240,066	240,066	240,066	197,882
1120 Tax Assessor	154,234	103,908	331,668	331,668	331,668	504,561
1121 Board of Assessment Review	1,996	865	1,816	1,816	1,816	2,616
1200 Police	5,450,137	3,609,336	5,551,581	5,551,581	5,551,581	5,481,211
1210 Fire	6,480,681	4,357,156	6,570,717	6,535,617	6,535,617	6,393,570
1290 Department of Public Works	3,217,439	2,033,419	3,273,884	3,258,884	3,253,884	3,226,923
1291 Recycling	202,976	119,060	202,946	202,946	202,946	203,305
1292 Town Engineer	20,000	4,546	105,000	20,000	20,000	106,012
1330 Street Lighting	385,000	248,540	350,000	350,000	350,000	404,490
1335 Building Official	361,131	223,852	360,321	360,321	365,321	363,085
1420 Zoning	4,550	2,315	6,350	6,350	6,350	4,565
1505 Senior Center	163,000	163,000	173,000	173,000	173,000	173,000
1510 Housing Board	6,650	3,950	6,650	6,650	6,650	6,700
1540 Library	644,000	439,680	665,216	665,216	665,216	655,216
1660 Parks	254,528	153,104	260,960	260,960	260,960	236,301
1700 Debt Service	2,660,628	980,978	2,708,595	2,708,595	2,708,595	2,886,885
1785 Capital	675,290	579,047	675,290	675,290	505,290	875,290
Total Municipal Expenses	34,836,490	23,052,259	37,089,205	36,954,105	36,959,105	38,396,733
School Transfer - Town	30,628,554	18,182,816	30,628,554	30,628,554	30,628,554	31,240,216
School Transfer - State Aid	20,891,055	13,543,536	21,954,439	21,954,439	21,954,439	21,401,469
School Revenue - Other	-	-	-	-	-	-
Total School Transfer OUT	51,519,609	31,726,352	52,582,993	52,582,993	52,582,993	52,641,685
Total Municipal Expense & School Transfer OUT	86,356,099	54,778,611	89,672,198	89,537,098	89,542,098	91,038,418
Municipal Revenues						
Tax Collections	59,925,537	45,813,392	61,657,832	61,657,832	61,788,832	62,086,466
State aid - schools	20,891,055	13,543,536	21,954,439	21,954,439	21,954,439	21,401,469
State aid - town	2,935,138	1,723,150	3,195,898	3,195,898	3,195,898	2,853,025
Other	2,604,369	1,140,027	2,728,929	2,728,929	2,602,929	2,684,017
Total Municipal Revenues	86,356,099	62,220,106	89,537,098	89,537,098	89,542,098	89,024,977
Municipal Surplus (Deficit)			(135,100)	-	-	(2,013,441)

Town of West Warwick
Fiscal Year 2016 Budgeted Revenues

Major Categories

Local Property Taxes	61,338,832
Local Non-Property Taxes	3,052,929
State Aid	25,150,337
	<u>89,542,098</u>

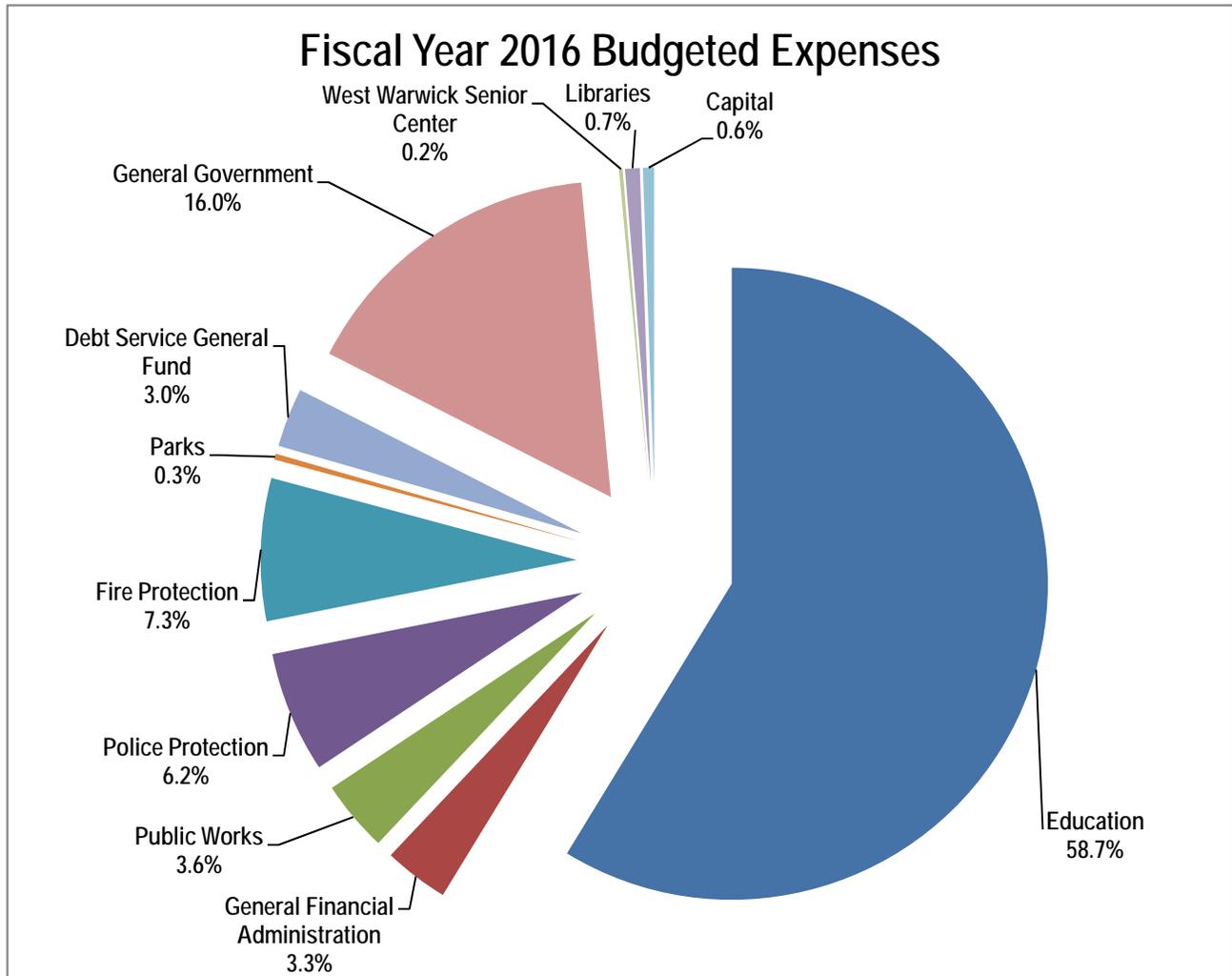


Town of West Warwick

Fiscal Year 2016 Budgeted Expenses

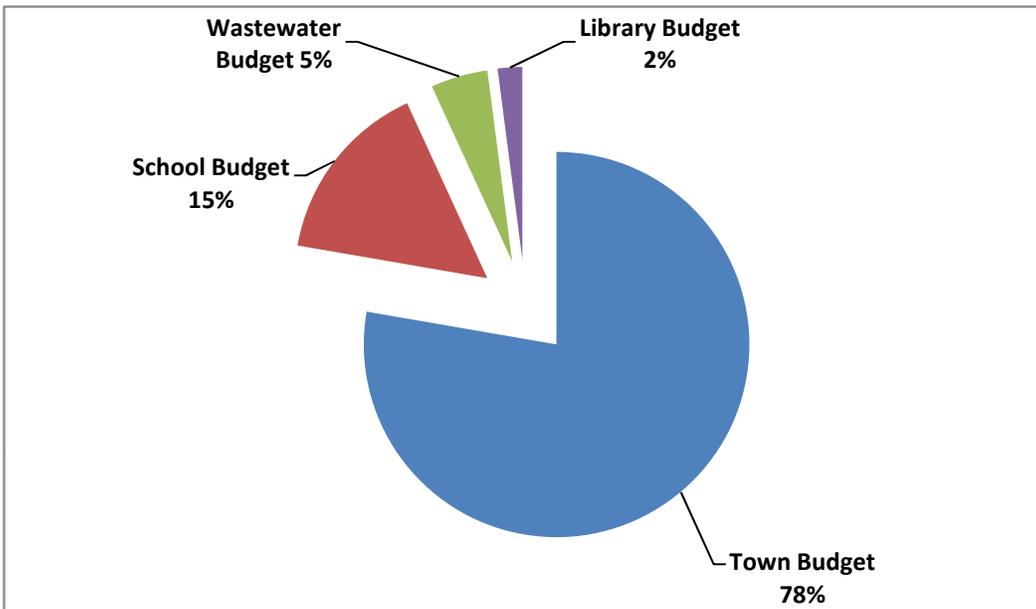
Major Categories

Education	52,582,993
General Financial Administration	2,972,900
Public Works	3,253,884
Police Protection	5,551,581
Fire Protection	6,535,617
Parks	260,960
Debt Service General Fund	2,708,595
General Government	14,332,062
West Warwick Senior Center	173,000
Libraries	665,216
Capital	505,290
	89,542,098



Town of West Warwick
Fiscal Year 2015-2016 Budget

<u>Pension Recommended Contribution (millions)</u>		
Town Budget	\$ 6.5	78%
School Budget	1.3	15%
Wastewater Budget	0.4	5%
Library Budget	0.2	2%
	<hr/>	
	\$ 8.3	100%



**Town of West Warwick
Fiscal Year 2015-2016 Budget**

Revenues						
Description	FY 2015		FY2016			
	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
Tax Levy						
Current Tax Collections	57,088,467	43,873,834	58,801,121	58,801,121	58,932,121	59,229,284
Prior Year Taxes	2,337,070	1,583,206	2,406,711	2,406,711	2,406,711	2,407,182
Prior Year Property Tax Interest	500,000	356,353	450,000	450,000	450,000	450,000
Subtotal Tax Levy	59,925,537	45,813,392	61,657,832	61,657,832	61,788,832	62,086,466
School Aid						
School Formula Aid	20,792,918	13,543,536	21,954,439	21,954,439	21,954,439	21,319,847
Non-Public Transportation	41,678	-	-	-	-	52,097
High-Cost Special Education	56,459	-	-	-	-	29,525
Subtotal School Aid	20,891,055	13,543,536	21,954,439	21,954,439	21,954,439	21,401,469
School - Other Revenue						
School - Other	-	-	-	-	-	-
Subtotal - School Other Revenue	-	-	-	-	-	-
State Aid						
Telephone (Corp) Tax	366,504	-	394,835	394,835	394,835	366,504
Meals Tax	337,025	226,151	346,809	346,809	346,809	353,943
Hotel Tax	79,003	80,567	105,972	105,972	105,972	81,666
Incentive Aid	138,805	-	138,039	138,039	138,039	138,805
Distressed Comm	675,775	783,095	835,708	835,708	835,708	675,775
Library Construction Aid	-	-	-	-	-	0
Motor Vehicle	197,021	173,908	233,530	233,530	233,530	197,021
School Housing Aid	1,141,005	459,429	1,141,005	1,141,005	1,141,005	1,039,311
Subtotal State Aid	2,935,138	1,723,150	3,195,898	3,195,898	3,195,898	2,853,025
Departmental Revenue						
Investment Income	5,000	6,477	5,000	5,000	5,000	28,447
Town Clerk	600,000	354,336	600,000	600,000	600,000	497,959
Building Official	260,000	140,083	260,000	260,000	260,000	186,167
Miscellaneous Income	10,000	47,801	5,000	5,000	5,000	50,804
DPW/Recycling Revenues	7,000	39,023	5,000	5,000	5,000	21,972
Planner Revenue & CDBG	3,500	3,200	3,500	3,500	3,500	3,064
Grant Admin Revenues (Library/Linked)	-	-	-	-	-	145,846
Library Revenue Misc (Linked)	-	-	-	-	-	101,301
Dog Pound Collection	3,000	930	4,000	4,000	4,000	3,000
Police Revenue	13,000	18,013	15,000	15,000	15,000	64,702
Municipal Court	10,000	(710)	10,000	10,000	10,000	10,000
Fire Rescue Fees	975,000	433,508	950,000	950,000	950,000	967,146
Fire Plans Review	25,000	12,789	25,000	25,000	25,000	13,690
Pilot - WW Housing	60,000	-	60,000	60,000	60,000	55,748
Tax Assessor Reval/Misc	-	351	141,440	141,440	141,440	360
Road Opening Permit	8,000	6,900	8,000	8,000	8,000	4,703
Field Revenue	12,000	10,460	12,000	12,000	12,000	10,133
Sewer Admin Fees	311,650	-	316,775	316,775	316,775	301,650
School Crossing Guards/SRO	121,005	-	128,000	128,000	128,000	37,112
Civic Center	126,000	66,868	126,000	126,000	-	126,000
QSCB Subsidy	54,214	-	54,214	54,214	54,214	54,214
Subtotal Departmental Revenue	2,604,369	1,140,027	2,728,929	2,728,929	2,602,929	2,684,018
Total	86,356,099	62,220,106	89,537,098	89,537,098	89,542,098	89,024,978

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1030 Town Manager									
Description	FY 2012	FY 2013	FY 2014	FY 2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
General Wages	56,479	74,585	78,510	197,065	98,770	100,000	100,000	100,000	92,398
Department Head Salaries	69,905	125,503	102,272	107,125	73,672	112,000	112,000	112,000	107,125
Overtime						-	-	-	0
Longevity						-	-	-	0
Sick Bonus						-	-	-	0
Supplies & Expenses	20,703	7,522	5,266	7,280	4,704	6,500	6,500	6,500	9,672
Manager Expense	720	-	-	3,000	1,440	3,000	3,000	3,000	1,576
Publications	-	-	-	500	-	500	500	500	-
Conference/Travel	2,936	240	-	2,000	659	2,000	2,000	2,000	2,000
Membership Dues	380	480	1,776	1,000	1,334	1,000	1,000	1,000	480
Total	151,123	208,330	187,825	317,970	180,579	225,000	225,000	225,000	213,251

Staffing	
Position	Totals
Town Mgr/Personnel Dir	1
Executive Secretary	1
Floater (includes Benefits)	1
Totals	3

Narrative

The Town Manager is the Chief Administrative Officer of the Town and is responsible for the day-to-day administration of all Town programs and services. The Town Manager provides background information to the Council on policy issues, implements policies established by the Council, ensures the enforcement of all Town ordinances and is responsible for the preparation of the Town budget. Previously, Human Resources was part of this budget. Beginning in FY2016, it will be a separate department/budget.

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1035 Town Planner									
Description	FY 2012	FY 2013	FY 2014	FY 2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
General Wages	1,638	1,205	2,595	5,000	1,319	3,000	3,000	3,000	-
Department Head Salaries	65,500	73,575	39,215	70,725	33,730	70,725	70,725	70,725	70,725
Board Payroll	1,190	2,850	1,850	2,500	1,750	3,600	3,600	3,600	2,500
Supplies & Expenses	818	1,429	1,150	2,000	1,514	1,500	1,500	1,500	2,101
Publications	-	395	260	600	-	440	440	440	631
Travel	-	-	-	1,000	433	-	-	-	1,051
Training/Conferences	-	-	940	1,000	670	500	500	500	1,000
Consulting	-	1,932	4,506	5,000	-	5,000	5,000	5,000	5,000
Stipend/Vacation	-	-	-	3,900	-	-	-	-	3,900
Clerkbase	-	-	-	-	-	1,800	1,800	1,800	-
Comp Plan	-	-	-	-	-	30,000	30,000	30,000	-
Total	69,146	81,386	50,515	91,725	39,416	116,565	116,565	116,565	86,908

Staffing	
Position	Totals
Town Planner	1
Totals	1

Narrative
The Town Planner shall be the chief advisor to the Town Manager, the Town Council and the Town Planning Board, on matters pertaining to his or her expertise, and shall upon request provide staff assistance to the zoning board of review to the development commission.

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1040 Human Resources											
Description	FY 2012	FY 2013	FY 2014	FY 2015				FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Baseline	Revised	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
General Wages	-	-	-	-	-	-	-	42,065	42,065	42,065	-
Department Head Salaries	-	-	-	-	-	-	-	46,500	46,500	46,500	80,000
Overtime	780	692	1,272	240	240	240	477	240	240	240	240
Longevity	2,668	3,078	3,155	4,055	3,155	3,155	3,155	3,155	3,155	3,155	8,511
Sick Bonus	400	400	400	300	200	200	300	200	200	200	200
Supplies & Expenses	-	-	-	-	-	-	-	6,000	6,000	6,000	-
Publications	-	-	-	-	-	-	-	300	300	300	-
Conference/Travel	-	-	-	-	-	-	-	500	500	500	-
Advertising	-	-	-	-	-	-	-	3,500	3,500	3,500	-
Medical & Testing	-	-	-	-	-	-	-	6,000	6,000	6,000	-
Total	3,848	4,170	4,827	4,595	254,045	3,595	3,932	108,460	108,460	108,460	88,951

Staffing	
Position	Totals
Human Resources Director (split with School)	0.5
Personnel Assistant	1
Totals	1.5

Narrative

This is a new Department and was previously part of the Town Manager's Budget. The Human Resource Office interacts with all departments of the Town is involved in all aspects of employee relations including; personnel matters, new hire employee orientation, employee benefits, job opportunities, promotional testing, training and records maintenance. The HR Office is also involved in collective bargaining negotiations, policy and procedure development and recruiting personnel. Human Resources is in the process of consolidating with the West Warwick School Department for efficiency and continuity of services.

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1050 Town Council									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
Board Payroll	21,350	24,334	26,000	26,000	15,167	26,000	26,000	26,000	26,000
Supplies & Expenses	2,001	11,409	4,458	7,000	3,564	7,000	7,000	7,000	7,354
Contribution - Non-Profit Org.	9,000	9,000	7,500	8,000	8,000	8,000	8,000	8,000	8,000
Search Committee	1,016	-	-	-	-	-	-	-	-
Equipment/Supplies	-	3,071	-	8,000	3,171	8,000	8,000	8,000	8,405
Sunshine Fund	-	-	-	1,000	165	1,000	1,000	1,000	-
Video Streaming								9,550	
Total	33,367	47,814	37,958	50,000	30,067	50,000	50,000	59,550	49,759

Staffing	
Position	Totals
Council President	1
Council Vice President	1
Council Members	3
Totals	5

Narrative
<p>The Town Council is composed of five members elected by ward to serve two year terms. The Council serves as the legislative branch of government and is responsible for enacting ordinances, establishing service levels, setting policies, submitting an annual budget to the voters at the Financial Town Meeting and providing for the levy of taxes and other revenues.</p>

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1060 Town Clerk									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
General Wages	115,462	114,622	118,056	119,043	67,561	119,043	119,043	119,043	119,043
Department Head Salaries	56,717	38,089	37,965	66,500	43,117	66,503	66,503	66,503	66,500
Higher Class Pay	1,428	7,601	8,054	3,000	1,430	3,000	3,000	3,000	3,000
Overtime	4,727	4,875	4,469	2,050	8,447	2,000	2,000	2,000	2,050
Longevity	6,379	9,050	7,542	8,846	8,129	8,251	8,251	8,251	8,129
Sick Bonus	400	400	400	600	300	1,200	1,200	1,200	400
Supplies & Expenses	13,025	7,618	9,986	10,000	3,723	10,000	10,000	10,000	10,506
Town Clerk Copy Machine	7,944	9,562	5,869	10,000	4,969	10,000	10,000	10,000	10,506
Land Evidence Records	19,740	29,876	22,063	30,000	12,419	30,000	30,000	30,000	30,000
Media	-	-	-	9,550	-	9,550	9,550	-	-
Total	225,822	221,693	214,404	259,589	150,096	259,547	259,547	249,997	250,134

Staffing	
Position	Totals
Town Clerk	1
Deputy Town Clerk	1
Administrative Clerk	0
Clerk III	2
Totals	4

Narrative

The Town Clerk is appointed by the Town Council and is responsible for preparing the agendas and minutes for the Town Council and serves as the clerk of the Probate Court, clerk of the Board of Canvassers, clerk of the Financial Town Meeting and Recorder of Deeds. The Town Clerk's office is responsible for the issuance of Town licenses and permits and the maintenance of all Town records and legal documents.

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1065 Board of Canvassers									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
General Wages	36,914	39,868	40,382	39,105	25,346	39,106	39,106	39,106	39,106
Overtime	1,794	10,394	1,010	5,000	3,848	2,500	2,500	2,500	5,000
Longevity	-	-	-	-	279	1,955	1,955	1,955	1,955
Board Payroll	3,160	4,025	2,600	2,500	1,575	2,500	2,500	2,500	2,500
Sick Bonus	200	400	400	-	300	600	600	600	400
Supplies & Expenses	3,962	5,621	4,556	5,500	2,418	3,000	3,000	3,000	5,778
Election/Other Expenses	34,149	33,284	9,475	35,000	36,301	20,000	20,000	20,000	30,000
Total	80,179	93,592	58,423	87,105	70,067	69,661	69,661	69,661	84,739

Staffing	
Position	Totals
Administrative Clerk	1
Totals	1

Narrative
Under the supervision of the Town Clerk, the Canvass Board is responsible for the administration of all Town wide elections and the vote to approve the budget at the Town Financial Meeting as well as the maintenance of voter records.

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1070 Legal									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
Administration Expense	148,766	165,305	182,802	150,000	26,653	150,000	150,000	150,000	150,000
School Legal Account	4,425	-	-	-	-	-	-	-	-
Legal Settlements	-	2,500	-	-	-	-	-	-	-
Insurance Claims under \$3000	24,675	29,315	23,198	25,000	4,224	25,000	25,000	25,000	25,000
Probate Judge	7,625	7,500	7,500	7,500	4,375	7,500	7,500	7,500	7,500
Labor Specialist	94,163	108,844	247,308	50,000	15,841	50,000	50,000	25,000	60,000
Outside Services	17,122	21,559	39,225	15,000	6,824	15,000	15,000	15,000	10,000
District Court	13,750	16,250	13,750	15,000	8,750	15,000	15,000	15,000	15,000
Planning/Zoning	18,784	19,813	12,000	40,000	22,542	40,000	40,000	40,000	15,000
Total	329,310	371,086	525,783	302,500	89,209	302,500	302,500	277,500	282,500

Staffing	
Position	Totals
Totals	0

Narrative

This budget activity represents all legal services required by the Town. The Town Solicitor performs all the duties required under Section 1103 of the Town Charter. In addition to the duties of the Town Solicitor this budget activity reflects the cost for special legal counsel as required by the Town. The administration expense line item includes costs for the Town Solicitor.

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1080 EMA									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
General Wages	7,625	3,750	4,392	4,450	2,596	4,450	4,450	4,450	4,450
EMA Equipment	141	-	964	2,900	61	2,900	2,900	2,900	1,051
Training & Educational Materials	-	-	-	1,000	-	1,000	1,000	1,000	-
Total	7,766	3,750	5,356	8,350	2,657	8,350	8,350	8,350	5,501

Staffing	
Position	Totals
EMA Deputy Director	0.25
Totals	0.25

Narrative
Emergency Management Agency has been established to to coordinate matters in emergency situations.

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1085 Town Sargeant									
	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
Description	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 year Plan
Department Head Salaries	610	600	600	700	350	700	700	700	800
Total	610	600	600	700	350	700	700	700	800

Staffing	
Position	Totals
Town Sergeant	1
Totals	1

Narrative
<p>This budget activity represents the costs of an appointed Town Sergeant by the Town Council. The Town Sergeant is responsible for maintaining order at Town public meetings, posting notices and warrants for elective meetings, and for posting of voter lists for all local, state and national elections.</p>

Town of West Warwick
Fiscal Year 2015-2016 Budget

1090 General Government									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
Cafeteria Plan Payments	37,165	44,831	47,411	46,000	36,311	-	-	-	46,000
FICA Expense - Employer	1,050,595	1,064,046	1,042,083	1,057,529	836,530	1,057,529	1,057,529	1,057,529	1,543,716
Sell Back	43,126	-	-	50,000	-	-	-	-	50,000
Retirement Severance Payments	170,229	241,724	136,258	100,000	86,300	100,000	100,000	100,000	100,000
Excess Loss (Stop Loss)	-	-	-	163,039	-	-	-	-	163,039
Dental Insurance	212,492	221,393	422,114	274,044	349,218	274,044	274,044	274,044	295,386
Dental Insurance - Retirees	196,147	204,362	-	249,783	-	249,783	249,783	249,783	259,774
Health Insurance	2,247,817	2,337,991	4,793,155	2,068,756	2,706,462	2,068,756	2,068,756	2,068,756	2,726,054
Health Insurance - WRI	-	-	-	325,000	-	325,000	325,000	325,000	-
Health Insurance - Retirees	2,435,135	2,532,823	-	1,701,812	-	1,701,812	1,701,812	1,701,812	1,908,409
Life Insurance	11,523	11,009	12,616	17,500	15,044	17,500	17,500	17,500	14,106
Insurance Reimbursements	(5,561)	(7,585)	(8,140)	-	(4,033)	-	-	-	-
Pension Contribution	1,000,000	2,156,608	3,425,285	5,431,185	4,073,389	6,450,557	6,450,557	6,450,557	5,682,879
OPEB Contribution - Additional	-	-	-	-	-	920,287	920,287	920,287	1,171,619
ICMA Contribution - Employer	6,416	8,350	7,131	8,713	26,396	36,528	36,528	36,528	8,713
Workers Compensation	362,471	367,557	467,774	350,000	383,586	350,000	350,000	350,000	428,144
General Liability Insurance	334,008	378,780	252,176	345,000	391,798	350,000	350,000	350,000	413,903
Postage	-	20,400	1,368	-	(465)	-	-	-	-
Negotiation	-	105,344	-	-	-	-	-	-	-
Ambulance Expense	131,620	53,411	63,544	-	-	-	-	-	116,094
RI League Of Cities & Towns	11,776	11,776	11,776	11,776	11,776	11,776	11,776	11,776	11,776
Unemployment Expense	90,384	39,812	47,562	71,750	20,433	15,000	15,000	15,000	109,594
Pawtuxet River Authority	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000
Telephone	45,037	38,529	55,090	45,000	56,517	50,000	50,000	50,000	47,324
Computer Services (Copiers/Mail)	76,259	69,999	124,525	70,000	4,307	50,000	50,000	50,000	70,000
Nyhart	-	144,652	60,890	15,000	14,400	-	-	-	-
Advertising	35,091	45,764	30,592	40,000	15,968	40,000	40,000	40,000	40,000
Bank/Misc. Charges	23,325	14,191	19,374	14,500	12,084	-	-	-	14,500
Annual AV Fees	-	9,820	-	10,000	-	-	-	-	10,000
Consulting	-	73,280	365,562	15,000	75,860	40,000	40,000	40,000	15,000
Code Red	-	-	-	-	-	9,990	9,990	9,990	-
Open Gov	-	-	-	-	-	8,500	8,500	8,500	-
Fund Balance	-	-	-	-	-	-	-	200,000	-
Total	8,520,055	10,193,867	11,383,145	12,486,387	9,116,881.29	14,132,062	14,132,062	14,332,062	15,251,030

Narrative

This budget activity represents line items that are not specific to a particular department, but rather to the Town as a whole. The largest portion of this budget is the Pension Contribution.

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1100 Finance									
Description	FY 2012	FY 2013	FY 2014	FY 2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
General Wages	110,302	91,202	92,831	112,956	73,231	132,509	132,509	132,509	153,787
Department Head Salaries	91,708	72,737	-	105,000	41,594.51	105,000	105,000	105,000	105,000
Part Time	7,215	9,466	9,350	8,200	6,160	9,000	9,000	9,000	8,200
Higher Class Pay	6,791	7,531	2,050	2,768	-	-	-	-	5,535
Overtime	8,589	7,483	10,427	4,613	3,684	1,000	1,000	1,000	9,225
Longevity	13,101	7,354	4,121	6,804	7,538	7,791	7,791	7,791	3,796
Sick Bonus	400	400	200	800	300	800	800	800	800
Supplies & Expenses	6,367	8,484	9,033	12,000	8,522	12,000	12,000	12,000	10,506
Training/Conferences	386	300	50	2,250	696	2,250	2,250	2,250	2,250
Annual Audit	21,080	28,150	45,000	23,000	24,608	23,000	23,000	23,000	23,500
IT Consultant	38,000	37,890	20,025	38,950	18,070	38,950	38,950	38,950	38,950
Total	303,939	270,997	193,088	317,341	184,403	332,300	332,300	332,300	361,549

Staffing	
Position	Totals
Finance Director	1
Deputy Finance Director	1
Lead Clerk	1
Clerk III	1
Accountant - full time	0
Accountant - part time	0.2
Totals	4.2

Narrative

This budget activity reflects all costs associated with the operation of the Finance Department. This department is responsible for the supervision and direction of all matters pertaining to the financial operation of the Town, including but not limited to, accounting and budgeting, control of expenditures, assessment and collection of taxes and administration of trust funds and such other duties as shall be required by charter, ordinance or state law.

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1110 Tax Collector									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
General Wages	136,043	137,138	134,528	166,969	89,812	188,247	188,247	188,247	138,595
Part Time	-	-	-	-	-	-	-	-	-
Higher Class Pay	4,868	13,316	24,895	3,494	15,928	1,000	1,000	1,000	5,248
Overtime	15,652	18,834	25,182	15,000	20,456	7,500	7,500	7,500	15,000
Longevity	8,789	8,980	9,204	9,270	9,063	10,064	10,064	10,064	9,661
Sick Bonus	200	200	-	600	300	600	600	600	400
Supplies & Expenses	11,471	1,138	12,956	11,000	8,104	11,000	11,000	11,000	11,409
Postage	12,173	2,511	15,676	16,000	14,454	16,000	16,000	16,000	12,113
Membership Dues	-	55	-	200	106	200	200	200	-
Computer Services	3,255	4,125	3,912	5,455	3,625	5,455	5,455	5,455	5,455
Total	192,451	186,297	226,354	227,988	161,848	240,066	240,066	240,066	197,882

Staffing	
Position	Totals
Tax Collector	1
Deputy Tax Collector	1
Clerk III	2
Totals	4

Narrative

The Tax Collector is responsible for the collection of all taxes, sewer use charges and assessments for the Town of West Warwick. This office posts to the system payments received by four loca banks, mailed-in payments, online payments, credit card payments, and payments made in person at the counter. The Tax Collector's Office generates the bills for tax and sewer receivables.

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1120 Tax Assessor									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
General Wages	41,138	40,987	42,225	40,832	26,467	40,832	40,832	40,832	41,663
Department Head Salaries	67,372	69,054	71,159	68,793	44,604	68,796	68,796	68,796	68,796
Higher Class Pay	5,508	3,043	4,516	4,304	430	3,500	3,500	3,500	4,304
Overtime	625	-	2,342	1,500	2,457	2,000	2,000	2,000	400
Longevity	9,364	9,364	9,597	10,974	9,851	11,759	11,759	11,759	11,791
Sick Bonus	400	-	400	600	300	600	600	600	400
Supplies & Expenses	6,558	6,673	6,831	7,346	4,960	7,346	7,346	7,346	7,522
Computer Services	11,705	8,300	9,025	9,225	9,125	9,375	9,375	9,375	9,025
Professional Services	10,272	10,400	10,606	10,660	5,714	10,660	10,660	10,660	10,660
Reevaluation Expense	52,103	275,897	-	-	-	176,800	176,800	176,800	350,000
Total	205,045	423,718	156,700	154,234	103,908	331,668	331,668	331,668	504,561

Staffing	
Position	Totals
Tax Assessor	1
Deputy Tax Assessor	1
Personal Property Appraiser	0.25
Clerk III	0
Totals	2.25

Narrative
<p>The Assessor's office is responsible for the fixing of value on all real estate and personal property in the Town for the purpose of taxation. This department is required to prepare the Town's tax rolls, tax maps state and local exemptions and establish an equitable system for assessing all classes and kinds of property. The Assessor's office is also responsible for the preparation of the Town's excise roll</p>

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1121 Board of Assessment Review									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
General Wages	1,034	1,030	1,065	1,056	685	1,056	1,056	1,056	1,056
Board Payroll	540	270	420	540	180	360	360	360	1,350
Supplies & Expenses	158	14	-	400	-	400	400	400	210
Total	1,732	1,314	1,485	1,996	865	1,816	1,816	1,816	2,616

Staffing	
Position	Totals
Board Members	3
Totals	3

Narrative

The Board of Assessment Review is a three member panel that is appointed by the Town Council. The Board of Assessment Review hears approximately 120 appeals a year. The board has the authority to change any assessment and place a value on the property based upon evidence presented during the appeal process.

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1200 Police									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
Salaries	2,758,087	2,663,899	2,728,597	2,860,119	1,844,789	2,898,012	2,898,012	2,898,012	2,857,320
General Wages	207,647	207,552	206,318	225,714	139,459	222,414	222,414	222,414	252,222
Crossing Guards	32,490	28,352	28,393	40,186	(22,192)	40,186	40,186	40,186	48,940
Department Head Salaries	85,905	86,053	87,722	87,711	56,868	87,715	87,715	87,715	87,711
Shift Differential Pay	21,705	21,503	22,434	26,500	18,762	26,500	26,500	26,500	23,575
Higher Class Pay	5,126	4,740	4,284	5,125	5,579	5,125	5,125	5,125	5,125
Overtime	674,957	760,364	936,135	592,000	601,860	650,000	650,000	650,000	601,902
SRO Officer	53,035	106,895	111,497	56,087	36,361	56,087	56,087	56,087	112,174
Civilian Dispatcher	257,653	233,614	216,461	263,309	145,676	264,716	264,716	264,716	286,379
Longevity	246,404	234,798	242,308	256,947	249,897	271,149	271,149	271,149	279,196
Holiday	103,840	179,950	282,259	307,526	193,848	297,330	297,330	297,330	313,965
Civilian Holiday	17,907	22,483	19,117	26,387	20,367	27,521	27,521	27,521	16,601
Sick/Vacation Buy Back	93,793	66,976	91,647	91,000	36,829	91,000	91,000	91,000	11,685
Sick Bonus	10,400	10,600	13,000	5,000	1,500	5,000	5,000	5,000	-
Insurance	20,800	20,150	19,750	19,500	19,350	20,800	20,800	20,800	23,649
Education	42,074	42,400	41,892	35,000	9,386	35,000	35,000	35,000	30,000
Supplies & Expenses	24,669	31,413	28,685	26,676	16,275	26,676	26,676	26,676	27,316
Prisoner Food	71	686	292	770	81	770	770	770	788
Police Copy Machine Expense	6,709	6,773	7,416	8,208	4,971	8,208	8,208	8,208	8,405
Clothing Allowance	97,404	97,882	120,533	121,000	1,898	122,000	122,000	122,000	119,250
Bullet Proof Vests	5,805	7,200	4,986	5,130	-	5,130	5,130	5,130	5,253
Utilities	22,557	26,983	29,004	26,676	13,945	26,676	26,676	26,676	27,316
Ammunition	7,944	7,987	7,985	12,000	11,338	12,000	12,000	12,000	8,405
Janitorial Supplies	3,924	3,990	4,790	5,000	3,100	5,000	5,000	5,000	4,202
AG's Fingerprint Cards	1,614	2,490	2,044	2,565	900	2,565	2,565	2,565	2,627
Dog Pound Supplies	8,801	7,975	7,179	8,000	3,977	8,000	8,000	8,000	6,304
Training	17,548	17,482	29,741	17,500	13,723	17,500	17,500	17,500	17,500
Communications	23,241	25,291	25,700	26,368	17,193	26,368	26,368	26,368	27,001
Wellness	21,150	22,450	23,250	25,000	1,100	25,000	25,000	25,000	20,150
Preventive Care	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800	4,800
Youth Center Expenses	9,696	10,003	9,910	13,900	7,833	13,900	13,900	13,900	10,506
BCI Evidence Prod & Film	2,520	2,722	2,788	2,873	743	2,873	2,873	2,873	2,942
Community Policing	4,028	6,659	6,920	7,000	1,864	7,000	7,000	7,000	7,000
Special Investigation Unit	4,800	4,800	4,992	5,000	4,500	5,000	5,000	5,000	5,000
Petroleum	111,858	108,256	91,792	100,000	56,482	100,000	100,000	100,000	94,556
Fleet Maintenance	73,731	60,030	57,859	61,560	41,395	61,560	61,560	61,560	63,037
Police Accreditation	-	1,990	2,000	2,000	(500)	2,000	2,000	2,000	2,000
Computer Services	59,536	63,950	73,565	70,000	45,391	70,000	70,000	70,000	66,410
Consulting Services	-	16,960	5,540	-	-	-	-	-	-
Vending Income / Expenses	(54)	(20)	(34)	-	(10)	-	-	-	-
Police Academy	-	2,800	-	-	-	-	-	-	-
Total	5,144,175	5,231,881	5,603,551	5,450,137	3,609,336	5,551,581	5,551,581	5,551,581	5,481,211

Staffing	
Position	Totals
Police Chief	1
Majors	2
Captains	4
Lieutenants	4
Sergeants	8
Detectives	11
Patrol Officers	21
Traffic Unit	0
Civilian Dispatchers	6
Civilian Dispatchers - Part Time	2
Maintenance	1
Secretary	1
Records Clerk	1
Administrative Assistant	1
Animal Control	1
Animal Control Assistant	1
School Resource Officers	1
Mis Director	0
Totals	66

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1210 Fire									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
Salaries	3,350,484	3,440,344	3,471,440	3,582,972	2,285,571	3,612,751	3,612,751	3,612,751	3,601,732
General Wages	68,270	81,235	81,838	81,480	52,381	81,480	81,480	81,480	81,480
Department Head Salaries	84,446	86,285	87,983	87,731	56,398	122,831	87,731	87,731	87,731
Higher Class Pay	8,127	10,025	9,047	12,000	5,527	12,000	12,000	12,000	12,000
Overtime	1,113,165	1,134,261	1,192,321	940,000	735,629	940,000	940,000	940,000	940,000
Civilian Dispatchers	144,978	143,446	146,702	148,032	93,776	148,042	148,042	148,042	146,140
Longevity	240,849	253,232	240,791	257,934	245,681	284,175	284,175	284,175	277,188
Holiday	145,970	181,842	420,089	232,651	198,827	231,398	231,398	231,398	219,242
Sick/Vacation Buyback	1,418	5,138	11,442	28,000	812	28,000	28,000	28,000	28,000
EMT Pay	246,828	249,395	253,353	258,199	164,991	258,199	258,199	258,199	119,160
Insurance	28,800	28,000	28,800	28,800	-	28,800	28,800	28,800	30,425
Education	25,000	24,884	24,273	25,000	11,702	25,000	25,000	25,000	25,000
EMT Recertification	7,000	-	-	8,300	-	11,750	11,750	11,750	-
EMS Fixed Expenses	6,933	5,537	3,792	11,360	8,868	13,040	13,040	13,040	9,308
Supplies & Expenses	47,425	41,906	39,259	50,000	22,036	50,000	50,000	50,000	52,531
Training	12,181	6,171	5,360	15,000	2,427	14,400	14,400	14,400	30,500
Major Needs	4,242	5,990	3,254	6,000	1,771	6,000	6,000	6,000	6,000
Turn Out Gear	33,750	9,988	16,373	19,561	5,646	14,190	14,190	14,190	20,030
Clothing Allowance	2,000	65,650	101,275	60,960	33,680	60,960	60,960	60,960	60,320
Utilities	25,288	25,654	28,093	27,189	15,404	27,189	27,189	27,189	27,842
Traffic Signs	1,901	1,460	1,384	1,539	-	1,539	1,539	1,539	1,576
Hydrants	370,085	370,085	375,478	375,693	278,400	375,693	375,693	375,693	394,712
Alarm/Radio/Computer	22,760	29,353	28,617	40,000	23,675	42,500	42,500	42,500	30,561
Ambulance Services	36,000	35,208	37,800	36,000	19,224	36,000	36,000	36,000	36,000
Scba/Meters Maint.	4,488	23,701	17,283	14,460	8,504	12,960	12,960	12,960	23,713
Petroleum	73,454	76,361	69,260	71,820	40,923	71,820	71,820	71,820	73,544
Fleet Maintenance	75,571	55,766	67,414	60,000	45,304	60,000	60,000	60,000	58,835
Total	6,181,413	6,390,917	6,762,720	6,480,681	4,357,156	6,570,717	6,535,617	6,535,617	6,393,570

Staffing	
Position	Totals
Fire Chief	1
Deputy Fire Chief	0
Director of Communications	1
Assistant Director of Communications	1
Administrative Assistant	1
Assistant Clerk	1
Battalion Chiefs	4
Fire Marshal	1
Assistant Fire Marshal	1
Captains	4
Lieutenants	16
Privates	36
Dispatchers	4
Technician/Dispatcher	1
Fire Prevention Inspector	1
Totals	73

Narrative

This budget activity represents all costs associated to support those essential services required by the Fire Department. These services include emergency response from four stations, emergency medical services to transport sick and injured persons, fire inspection/investigation and educational programs designed to prevent fires.

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1290 Department of Public Works									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
General Wages	757,721	825,565	906,207	978,258	602,846	978,258	978,258	978,258	978,258
Mechanics Salary	246,750	251,625	192,784	194,883	101,298	194,883	194,883	194,883	194,883
Mechanics Overtime	13,399	18,603	26,874	20,000	22,628	20,000	20,000	20,000	20,002
Department Head Salaries	-	-	-	-	-	5,000	5,000	-	0
Higher Class Pay	10,842	8,804	7,966	10,000	5,004	10,000	10,000	10,000	10,000
Overtime	69,949	99,322	115,544	100,000	133,547	100,000	85,000	100,000	70,000
Longevity	79,830	76,294	82,704	81,470	80,632	82,331	82,331	82,331	86,299
Sick Bonus	3,000	2,600	2,600	3,600	2,700	6,000	6,000	6,000	2,400
Supplies & Expenses	77,773	81,194	86,675	80,000	71,222	76,000	76,000	76,000	84,050
Major Needs - Winter	73,833	113,546	106,261	175,000	81,530	180,000	180,000	165,000	183,859
Clothing	10,726	12,898	12,775	14,000	7,281	17,000	17,000	17,000	13,658
Traffic Signs	2,397	3,142	3,718	4,000	3,997	4,000	4,000	4,000	4,202
Solid Waste	396,727	336,575	333,431	350,000	176,605	350,000	350,000	350,000	367,718
Petroleum	116,276	186,897	180,260	107,730	75,953	100,000	100,000	100,000	110,316
Fleet Maintenance	131,542	167,064	196,867	184,680	123,557	190,000	190,000	190,000	189,112
Fleet Maintenance General Govt.	7,043	3,457	1,167	4,000	547	4,000	4,000	4,000	4,202
FEMA Flood Damage	-	-	-	-	-	-	-	-	-
Rubbish Contract	594,972	676,044	697,155	719,818	409,463	741,412	741,412	741,412	698,852
Storm Services	1,047	27,040	34,906	50,000	43,854	50,000	50,000	50,000	52,531
Construction & Drainage	97,357	158,983	112,028	100,000	80,839	125,000	125,000	125,000	105,062
Pavement Marking	11,123	11,333	12,694	20,000	6,416	20,000	20,000	20,000	31,519
Contract Tree Trim	21,890	16,150	16,950	20,000	3,500	20,000	20,000	20,000	20,000
Total	2,724,197	3,077,136	3,129,568	3,217,439	2,033,419	3,273,884	3,258,884	3,253,884	3,226,923

Staffing	
Position	Totals
Director	0
Asst. Director	1
Asst. Dir - Fleet Maintenance	0
Secretary	1
Foreman - Highway	1
Driver - Highway	6
Laborer - Highway	11
Mason - Highway	1
Equipment Operator - Highway	1
Driver - Sanitation	0
Laborer - Parks	0.5
Mechanic	3
Lead Mechanic	1
Totals	26.5

Narrative

This budget activity reflects all costs associated with the Town's Public Services Department. The primary responsibility of this department is to maintain the Town's 94 miles of streets and roads, provide trash collection services to the town's residences and also to provide for the maintenance and upkeep of the Town's fleet.

Town of West Warwick
Fiscal Year 2015-2016 Budget

1291 Recycling									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
General Wages	151,962	163,294	172,829	172,266	100,060	174,387	174,387	174,387	172,266
Overtime	11,238	14,585	10,678	15,000	11,290	15,000	15,000	15,000	15,000
Longevity	11,228	8,766	9,042	9,210	7,059	7,059	7,059	7,059	9,210
Supplies & Expenses	1,660	8,325	4,554	6,500	651	6,500	6,500	6,500	6,829
Total	176,088	194,970	197,103	202,976	119,060	202,946	202,946	202,946	203,305

Staffing	
Position	Totals
Coordinator	0
Driver/Collector	4
Totals	4

Narrative

Under State Law, the Town of West Warwick is required to provide curbside recycling to its residents. This budget activity reflects the costs associated with this state mandate. Presently, the Town offers once a week curbside collection of recyclables requiring three recycling trucks.

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1292 Town Engineer									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 year Plan
General Wages	-	-	-	-	798	-	-	-	-
Department Head Salaries	-	-	-	-	-	85,000	-	-	85,000
Supplies & Expenses	1,234	183	-	500	3	500	500	500	525
Utilites - Elec For Gas Station	1,415	1,212	1,282	1,500	745	1,500	1,500	1,500	1,576
Consulting Engineer Services	44,743	6,414	7,325	15,000	-	15,000	15,000	15,000	15,759
GIS Maintenance	3,610	3,000	3,000	3,000	3,000	3,000	3,000	3,000	3,152
Total	51,002	10,809	11,608	20,000	4,546	105,000	20,000	20,000	106,012

Staffing	
Position	Totals
Town Engineer	0
Engineer Technician	0
GIS Technician - PT	0
Totals	0

Narrative
<p>This budget activity represents all costs associated to support those essential services required by the Town Engineer. The primary responsibility is to review all proposed changes (plans) to include but not limited to lots, buildings and sub divisions. Also to prioritize and supervise the road constructions projects.</p>

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1330 Street Lighting									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
Street Lighting	357,415	366,928	402,589	385,000	248,540	350,000	350,000	350,000	404,490
				-				-	
Total	357,415	366,928	402,589	385,000	248,540	350,000	350,000	350,000	404,490

Narrative
<p>This budget activity reflects the charges for the traffic lights and all street lighting throughout the community. This also includes \$1,000 for town owned light repairs due to vandalism and component maintenance, and a \$2,000 fee which is offset by electric usage savings. This activity is managed by the Director of Public Works/Town Engineer.</p>

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1335 Building Official									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
Minimum Housing Inspector	29,017	7,412	36,076	37,000	19,522	37,500	37,500	37,500	35,872
General Wages	38,972	39,942	39,916	39,794	25,795	39,785	39,785	39,785	39,794
Electrical Inspector	36,134	38,525	35,008	37,500	26,352	37,500	37,500	37,500	35,000
Plumb/Mech/Inspector	16,200	16,416	21,371	24,000	10,469	24,000	24,000	24,000	24,000
Department Head Salaries	67,026	68,559	72,139	71,744	46,516	71,744	71,744	71,744	71,744
Temporary Employees	-	2,150	-	-	-	-	-	-	-
Overtime	2,816	3,250	5,906	3,000	2,357	2,500	2,500	2,500	2,500
Janitorial Wages	151	-	-	-	-	-	-	-	-
Longevity	6,972	4,317	2,587	2,985	2,934	2,984	2,984	2,984	2,985
Sick Bonus	400	400	200	400	300	600	600	600	400
Supplies & Expenses	22,711	14,950	21,866	17,000	10,705	17,000	17,000	17,000	15,759
Maintenance Expense	11,388	3,954	4,926	6,156	4,693	6,156	6,156	15,404	6,304
Building Maint Electric	3,830	3,386	1,513	3,899	1,562	3,899	3,899	3,899	3,993
Building Maint Mechanical	18,223	5,554	4,099	6,000	5,992	6,000	6,000	8,124	4,412
Building Maint Plumbing	2,386	1,558	1,889	4,000	203	4,000	4,000	4,000	4,202
Building Maint Custodial	2,787	2,965	4,504	5,500	3,593	5,500	5,500	5,500	5,778
Building Maint Electric Bill	40,231	36,476	36,723	40,000	23,364	40,000	40,000	40,000	42,025
Building Maint Water Bill	3,675	2,932	2,667	3,181	1,200	3,181	3,181	3,181	3,257
Building Maint Sewer Bill	1,585	1,636	1,585	2,000	1,585	2,000	2,000	2,000	2,101
Res Property Maintenance	2,588	3,009	3,896	4,000	1,880	4,000	4,000	4,000	4,202
Training/Travel	2,240	2,039	820	4,000	425	3,000	3,000	3,000	4,000
Building Condemnation Fund	1,945	1,778	3,680	6,372	1,440	6,372	6,372	-	10,000
Heat And Oil	43,004	15,575	30,303	30,000	24,408	30,000	30,000	30,000	31,519
Petroleum	2,323	2,755	2,725	4,000	1,603	4,000	4,000	4,000	4,202
Computer Expense	-	7,142	8,571	8,600	6,956	8,600	8,600	8,600	9,036
Total	356,604	286,680	342,969	361,131	223,852	360,321	360,321	365,321	363,085

Staffing	
Position	Totals
Building Official	1
Building Inspector	0
Minimum Housing Inspector	1
Administrative Clerk	1
Clerk III	0
Maintenance Person	0
Electrical Inspector	0.5
Plumbing/Mech'l Inspector	0.5
Totals	4

Narrative

The Building & Zoning & Minimum Housing Department is responsible for the permitting process, inspections and enforcement of all codes and ordinances relating to construction and building maintenance, housing and zoning. This office is responsible for the research and issuance of a zoning certificate for all property located within the town limits. In addition, this budget includes preventative maintenance and repairs for heating, air conditioning, emergency generator, chair lift, electrical and plumbing needs for municipal complex. This department is responsible for heating, electricity, water, gas, sewer and some custodial supplies for the municipal complex.

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1420 Zoning									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2015			FY 2015
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
Board Payroll	2,718	969	3,852	2,750	835	2,750	2,750	2,750	2,750
Supplies & Expenses	93	233	74	300	440	300	300	300	315
Professional Services	1,000	600	1,391	1,500	1,040	1,500	1,500	1,500	1,500
Clerkbase	-	-	-	-	-	1,800	1,800	1,800	-
Total	3,811	1,802	5,317	4,550	2,315	6,350	6,350	6,350	4,565

Staffing	
Position	Totals
Board Members	5
Totals	5

Narrative
<p>The Zoning Board of Review is a five member appeal board which considers requests for variances to the zoning ordinance and makes rulings regarding non-conforming uses and non-conforming structures. The Board considers approximately 20 cases annually.</p>

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1505 Senior Center									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
WW Senior Center	140,000	143,000	153,000	163,000	163,000	173,000	173,000	173,000	173,000
Total	140,000	143,000	153,000	163,000	163,000	173,000	173,000	173,000	173,000

Narrative
<p>This budget activity reflects the annual contribution to the West Warwick Senior Center to assist in its operation for both Senior Services and Human Services. It should be noted that the Town contracts out to the West Warwick Senior Center the responsibilities of Human Services Director utilizing some additional CDBG funds.</p>

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1510 Housing Board									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
Tenant Affairs	-	-	-	4,800	2,550	4,800	4,800	4,800	4,800
Board Payroll	1,840	875	2,450	1,850	1,400	1,850	1,850	1,850	1,900
Total	1,840	875	2,450	6,650	3,950	6,650	6,650	6,650	6,700

Staffing	
Position	Totals
Housing Board Members	5
Tenant Affairs Board Members	7
Totals	12

Narrative
<p>This budget activity was previously included with the Human Services budget. A separate budget has been created since the West Warwick Housing Authority Board operates independently of the Senior Center and therefore should be reflected as such. This five member board is responsible for overseeing housing for the elderly.</p>

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1540 Library									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
Salaries	281,104	311,484	325,632	329,326	200,049	338,775	338,775	338,775	328,775
Department Head Salary	40,000	55,955	51,083	55,000	37,925	58,500	58,500	58,500	55,000
Longevity	16,259	10,725	14,346	11,425	11,425	10,884	10,884	10,884	13,001
FICA Expense	27,000	28,452	29,290	30,434	-	31,000	31,000	31,000	29,301
Sick Bonus	1,200	600	400	-	-	-	-	-	-
Medical	27,749	49,315	50,015	57,038	32,260	48,390	48,390	48,390	52,603
Pension	50,000	50,000	50,000	50,000	50,000	50,000	50,000	50,000	65,827
General Office Expense	5,406	-	-	-	-	-	-	-	75
Unemployment	3,000	16,957	-	-	-	-	-	-	-
Books	19,667	2,125	2,933	2,000	120	2,000	2,000	2,000	1,752
Periodicals	250	-	-	-	-	-	-	-	94
AV	505	-	-	-	-	-	-	-	1,113
Programs and Services	-	-	-	-	-	1,000	1,000	1,000	77
Book Processing Expense	2,777	-	-	-	-	775	775	775	(1,803)
OSL Membership	28,836	19,990	26,663	28,227	28,875	35,000	35,000	35,000	31,843
Computer Equipment	-	-	-	-	-	1,000	1,000	1,000	113
Maintenance Supplies	1,414	2,497	-	-	-	-	-	-	70
Repair And Maintenance	16,938	25,558	16,031	10,625	14,112	14,045	14,045	14,045	10,463
Security Service	750	-	-	-	-	-	-	-	18
Sewer	453	377	300	300	300	400	400	400	310
Office Equipment Contract	2,000	1,990	-	-	-	-	-	-	69
Computer Equipment Contract	741	3,130	-	-	-	-	-	-	70
Building Maintenance Contract	12,402	11,240	9,750	11,750	11,750	11,750	11,750	11,750	10,075
Gas	6,122	9,022	9,750	9,750	6,854	10,050	10,050	10,050	10,050
Water	-	752	832	1,000	1,000	1,000	1,000	1,000	2,063
Legal Services	6,000	-	-	1,300	2,300	2,700	2,700	2,700	1,355
Misc Admin	-	-	-	-	-	1,000	1,000	1,000	37
Staff Training	2,940	2,499	-	-	-	500	500	500	-
Electric	72,488	33,750	45,700	45,825	42,710	46,047	46,047	46,047	42,700
Telephone	6,000	-	-	-	-	400	400	400	165
Total	632,001	636,418	632,726	644,000	439,680	665,216	665,216	665,216	655,216

Staffing	
Position	Totals
Director	1
Asst Director	0
Dept Head	3
Full Time	6
Part Time - FTE	6.14
Totals	16.14

Narrative

The Library is an essential service that provides something for everyone at every age. We are able to do this with the financial support from the Town of West Warwick for the operation of the West Warwick Public Library. This financial support allows us to provide our community with the materials, programs, and services that will serve their educational, recreational, informational, and cultural needs.

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1660 Parks									
Description	FY 2012	FY 2013	FY 2014	FY2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
Summer Program Salaries	-	-	-	-	-	-	-	-	-
General Wages	128,473	105,748	106,356	105,335	65,936	105,406	105,406	105,406	110,335
Part Time Wages	3,575	3,083	2,117	15,500	3,797	15,500	15,500	15,500	-
Department Head Salaries	-	-	-	5,000	0	5,000	5,000	5,000	-
Overtime	33,919	33,111	50,574	40,000	27,092	40,000	40,000	40,000	35,000
Longevity	7,505	10,920	5,226	5,593	5,511	9,454	9,454	9,454	8,492
Sick Bonus	600	800	600	600	300	600	600	600	400
Supplies & Expenses	70,478	67,558	89,737	80,000	46,469	80,000	80,000	80,000	78,397
Trail Maintenance	-	3,000	(2,162)	2,500	4,000	5,000	5,000	5,000	3,677
Concert Series	2,425	4,675	-	-	-	-	-	-	-
Total	246,975	228,895	252,449	254,528	153,104	260,960	260,960	260,960	236,301

Staffing	
Position	Totals
Director	0.25
Secretary	0
Maintenance Supervisor	1
Laborer	0.75
Laborer	0.75
Part time - approx 3000 hours	0
Totals	2.75

Narrative
<p>This budget activity encompasses the operation and maintenance cost associated with the Town's playgrounds and athletic fields (baseball, soccer and tennis). The maintenance of McCarthy Stadium is also included in this budget, as well as the Donald Roch Riverwalk and Flat Top Recreational Site.</p>

**Town of West Warwick
Fiscal Year 2015-2016 Budget**

1700 Debt Service									
Description	FY 2012	FY 2013	FY 2014	FY 2015		FY 2016			FY 2016
	Actual	Actual	Actual	Adopted	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
GOB 8/15/1993 \$800,000 Open Rec 93 (Ended FY2014)	77,479	72,636	72,608	-	-	-	-	-	-
GOB 7/31/2007 5M Road Bond (Ends FY2028)	442,250	429,750	417,625	405,813	405,813	393,938	393,938	393,938	393,938
GOB 2009 Series A (Ends FY2029)	-	-	390,294	513,300	121,650	515,200	515,200	515,200	515,200
GOB 2009 Refunding Bond Series B (Ends FY2018)	321,338	-	279,656	286,513	15,756	273,863	273,863	273,863	273,863
GOB 2002 Series A - 10.5 School Bond (Refin FY2015) see 2014A	898,808	898,633	897,964	858,643	-	-	-	-	896,134
GOB 2002 Refund Series B (Ended FY2013)	137,475	132,519	-	-	-	-	-	-	-
GOB 10/25/05 - 2.1 Bond Issue (Ends FY2026)	181,225	176,756	172,150	167,406	139,906	162,250	162,250	162,250	162,250
GOB Series 2005 - School QZAB (Ends FY2022)	54,213	54,213	209,886	230,500	182,780	54,213	54,213	54,213	230,500
Station Fire Bond (Ended FY2014)	515,100	823,538	144,950	-	-	-	-	-	-
GOB Series 2014A - RIHEBC Fire Up & 2002A Refin (Ends FY2034)	5,600	-	-	198,453	107,268	1,119,131	1,119,131	1,119,131	415,000
Debt Service Cost of Issuance/Arbitrage Calculation Costs	18,659	12,350	29,950	-	7,805	10,000	10,000	10,000	-
\$6MM New Issue Dec 2015 for Roads (5MM) & Senior Center (1MM) EST						180,000	180,000	180,000	-
Total	2,652,147	2,600,395	2,615,083	2,660,628	980,978	2,708,595	2,708,595	2,708,595	2,886,885

Town of West Warwick
Fiscal Year 2015-2016 Budget

1785 Capital										
Description	FY 2012	FY 2013	FY 2014	FY 2015			FY 2016			FY 2016
	Actual	Actual	Actual	Council	TM Allocated	Actual thru 2/28/15	Department	Manager	Council	5 Year Plan
Police - Capital/Misc	-	49,666	300,368	-	77,054	57,691	113,097	113,097	113,097	100,000
Fire - Capital/Misc	106,440	60,347	80,198	-	88,491	5,480	113,431	113,431	113,431	85,000
Town Hall Improvements	-	48,503	-	-	45,000	27,224	170,000	170,000	-	125,645
DPW	178,853	131,900	-	-	75,000	10,072	-	-	-	-
Lease - Fire Truck	-	64,645	64,645	-	64,645	-	64,645	64,645	64,645	64,645
IT Improvements	-	-	-	-	62,750	13,583	50,000	50,000	50,000	-
Finance - Capital	8,000	7,268	-	-	-	-	-	-	-	-
Council Ward Improvements	-	-	-	-	250,000	57,400	-	-	-	-
Parks & Recreation	-	-	-	-	12,350	9,196	-	-	-	-
Operating Capital Improvement	20,823	-	145,838	675,290	(675,290)	398,401	164,117	164,117	164,117	500,000
Total	314,116	362,329	591,049	675,290	-	579,047	675,290	675,290	505,290	875,290