

**MEETING MINUTES**  
**TOWN OF WEST WARWICK PENSION BOARD MEETING**  
**DATE: MONDAY, JANUARY 8, 2018**  
**6:00 PM**  
**PLACE: WEST WARWICK**  
**TOWN HALL CHAMBERS**  
**1170 MAIN STREET**  
**WEST WARWICK, RHODE ISLAND 02893**

**A. EXECUTIVE SESSION**

(Make motion enter into executive session)

**In accordance with RIGL 42-46-4 & 42-46-5 (a) (2) the Pension Board will convene into Executive Session to discuss Personnel Issues and Litigation.**

(Make motion to close executive session and seal the minutes)

Recertification for disability pensioners  
Disability cola's for Police & Fire  
Worker Comp/pension contributions  
Opt out police & fire disbailities  
Nyhart Contract  
Profit Search  
IME's IOD  
Redraft

Motion made to enter into Executive session by Mr. Fonseca seconded by Mr. Heroux. All in favor

Motion made to close Executive Session and seal the minutes by Mr. Fonseca, seconded by Mr. Heroux. All in Favor

**ADJOURN**

Motion made to adjourn by Mr. Fonseca and seconded by Mr. Heroux. All in favor

**MEETING MINUTES**  
**TOWN OF WEST WARWICK PENSION BOARD MEETING**  
**DATE: MONDAY, JANUARY 8, 2018**  
**6:30 PM**  
**PLACE: WEST WARWICK**  
**TOWN HALL CHAMBERS**  
**1170 MAIN STREET**  
**WEST WARWICK, RHODE ISLAND 02893**

**A. MEETING CALLED TO ORDER BY BOARD CHAIRMAN**

**B. PRAYER**

**C. PLEDGE OF ALLEGIANCE**

**D. ROLL CALL**

DAVID LEMOI  
EDWARD FONSECA  
PAUL BERTRAND--ABSENT  
ALBERT HEROUX  
HELENE ANDERSON

**E. APPROVAL OF MINUTES**

Minutes from December 11, 2017

Motion made to approve by Mr. Fonseca and seconded by Mr. Heroux. All in favor

**F. BOARD COUNSEL REPORT**

**G. ROCKLAND/ CLEARBROOK MONTHLY EXPENSES**

**H. PAYMENT OF BILLS**

1.Olenn & Penza, LLP  
530 Greenwich Avenue  
Warwick, RI 02886

File # MBF 7372  
Amount: \$1720.50 Nov 2017

File #MBF 7372/25 Redraft  
Amount: \$1979.50 Nov 2017

Total: \$3700.00

Motion made to approve by Mr. Fonseca and seconded by Mr. Heroux. All in favor

2. The Howard E Nyhart Company, Incorporated  
Attn: Finance Department  
8415 Allison Pointe Blvd.  
Suite 300  
Indianapolis, IN 46250

Actuarial and Admin Services for Nov 2017 Benefit calculations  
Amount: \$400.00

Motion made to approve by Ms. Anderson and seconded by Mr. Fonseca. All in favor

**I. WORKERS COMPENSATION/PENSION CONTRIBUTIONS**

Motion to have Board Counsel draft a letter to HR by Mr. Fonseca and seconded by Ms. Anderson. All in favor.

Attorney Schmitz explained that based on the process for Workers compensation and leaves of absences for pension contributions & healthcare from past practice there has been time used to pay their deduction by using a small amount of time for that week . In 2014 the Town stopped that process on the municipal side due to the 10 years look back on wages for pension calculation.

**J. ELECTIONS FOR CHAIRMAN & VICE CHAIR**

Motion made by Mr. Fonseca to nominate Mr. Lemoi for Chairman  
Mr. Fonseca withdrew his motion  
Motion made for Mr. Heroux for Chairman  
Mr. Fonseca withdrew motion

Motion made for Mr. Lemoi to be Acting Chairman by Mr. Fonseca and seconded by Ms Anderson. All in favor.

Motion made for Mr. Heroux to be Vice Chair by Mr. Fonseca and seconded by Ms. Anderson. All in favor.

Will revisited when there is a full board.

**K. OPEB CONTRIBUTIONS**

Board Clerk to send HR email that this is a separate fund for the Town not the pension board

**L. JOHN HANCOCK**

Mr. O'Connell presented paperwork to date filed with the Business Department of Regulations, Attorney General. West Warwick Police are investigating.

Motion made to table until further notice by Mr. Fonseca and seconded by Mr. Heroux. All in favor

**M. OPT OUT POLICE & FIRE DISABILITIES**

Attorney Schmitz explained the meeting with the town Manager and will be sending an email to break down the events to him and will be meeting again in future to discuss how it will be treated going forward.

Motion made to table by Mr. Heroux and seconded by Mr. Fonseca. All in favor

**N. RECERTIFICATION FOR DISABILITY PENSIONEERS PROCEDURE**

Motion made to change the IME to read the same 2 out of 3 disabled or not disabled will be amended and send a draft to Town Council to pass as an ordinance by Mr. Fonseca and seconded by Mr. Heroux. All in favor.

**O. PROFIT SEARCH AUDIT**

Remove from agenda after reading Finance Director's email- No action taken

**P. EXPERIENCE STUDY**

Approve the contract by Mr. Heroux and seconded by Mr. Fonseca. All in favor

**Q. COLA FOR POLICE & FIRE DISABILITIES**

Board Clerk to email Town Manager for more specific on his question for Cola's

Motion made to table by Mr. Heroux and seconded by Mr. Fonseca. All in favor.

**R. BENEFIT STATEMENTS**

Motion made to distribute statements and send the board one copy to review by Mr. Fonseca and seconded by Mr. Heroux. All in favor

**S. DISCUSSION**

Attorney Schmitz explained about amended Reg #6 to use the Trust list for IME's will be on next month's agenda.

Motion made to amend Reg #6 to what the Trust uses by Mr. Heroux and seconded by Mr. Fonseca. All in favor

**T. PUBLIC COMMENT**

*Mr. Payette asked about locks for the cabinet.*

*Mr. Heroux and board clerk will look into.*

**ADJOURN**

Motion made to adjourn by Mr. Fonseca and seconded by Mr. Heroux. All in favor

**SPECIAL MEETING MINUTES  
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**A. REDRAFT**

**Met with representatives from groups leaders. Will be setting up individual meeting with each group to review redraft.**

**ADJOURN**

**Motion made to adjourn by Mr. Fonseca and seconded by Mr. Heroux. All in favor**